

Hawai'i State Association of Counties (HSAC)

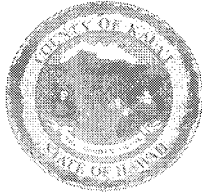
Counties of Kaua'i, Maui, Hawai'i and City & County of Honolulu

530 S. King Street, Honolulu, Hawai'i 96813 (808) 768-5032 www.hawaiicounties.com



MINUTES

HSAC GENERAL MEMBERSHIP MEETING
Monday, September 28, 2020 • 10:30 a.m.
Meeting held via Conference Call



I. CALL TO ORDER

The HSAC Executive Committee was called to order by HSAC President Joey Manahan at 10:38a.m. The following members comprising a quorum were present:

City and County of Honolulu: President Joey Manahan
Council Member, City and County of Honolulu

County of Kaua'i: Mason Chock, Alternate
Council Member, County of Kaua'i

County of Hawai'i: Secretary Ashley Kierkiewicz
Council Member, County of Hawai'i

County of Maui: Treasurer Kelly King
Council Member, County of Maui

Others Present: Chair Emeritus Ikaika Anderson
City & County of Honolulu

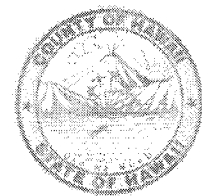
Tamara Paltin, Council Member
County of Maui

Linae Cruz, Office of Council Services
City and County of Honolulu

Aida Kawamura, Legislative Assistant, Office of Council
Services, County of Kaua'i

Shelly Espeleta, Legislative Analyst, Office of Council
Services, County of Maui

Anela Keko'olani, Administrative & Committee Analyst,
Office of Joey Manahan, City and County of Honolulu





George White, Office of Council Services
City and County of Honolulu

Kamakana Watanabe, Office of Council Services
City and County of Honolulu

Hayley Cook, Nicole Kahinu, Trish La Chica,
Josh Stanbro, and Jon Okudara

II. APPROVAL OF AGENDA

Treasurer King moved to approve the agenda, with a second by Secretary Kierkiewicz.

The motion to approve the agenda of the September 28, 2020 HSAC Executive Committee meeting carried unanimously.

III. APPROVAL OF MINUTES

Council Member Chock moved to accept the minutes of the HSAC Executive Committee meetings from April, May, June, July and August. There was a second by Treasurer King.

The motion to approve the minutes from the HSAC Executive Committee meetings April to August carried unanimously, with Treasurer King voting yes with reservations.

IV. REPORTS

A. Treasurer's Report: July & August 2020

Treasurer King provided the reports for July and August 2020 (attached).

Treasurer King shared there were four responses statewide from the RFP that was issued. She noted the difficulty of securing a vendor to perform the work, as they have requested to see previous audits, which were not completed.

Motion by Secretary Kierkiewicz, second by Council Member Chock to file the July and August 2020 Treasurer's Reports. The motion to approve carried unanimously.



B. County Reports

City & County of Honolulu - President Manahan introduced Chair Emeritus Ikaika Anderson - retired from the Council. Chair Anderson shared he spoke with Council Member Riki Hokama of Maui regarding the HSAC Executive Director position. He shared Council Member Hokama assured him that he's willing to work with Linae Cruz, the HSAC Executive Committee, and HSAC as a whole after he leaves the Council. Chair Anderson shared Council Member Hokama said executive director training for Ms. Cruz was available from NACo, and that he would be comfortable having Ms. Cruz serve as the executive director in an interim capacity. Chair Anderson said Council Member Hokama would work with the EC to bring in contacts from NACo and be of assistance for any items/issues HSAC may face.

Treasurer King wondered about the discrepancy with Council Member Hokama's comments regarding the HSAC Executive Director, recalling what she shared at the last EC meeting about his being apprehensive and unsupportive of the idea. Chair Anderson said Council Member Hokama never said he was opposed to hiring an Executive Director, but did share that if HSAC was to move forward with hiring an ED, there should be dialogue among EC and all member counties should contribute financially. He said Council Member Hokama was comfortable with Ms. Cruz and would be happy to help serve in an interim capacity. He said Council Member stressed C&C should not have to shoulder full cost burden of an ED.

Council Member Chock asked for clarification if Ms. Cruz was serving as interim ED. President Manahan said Ms. Cruz's role is administrative, that there was no formal title. He said she was available to help HSAC get things done, and that she's dedicated to helping with all HSAC matters.

County of Hawai'i - Secretary Kierkiewicz expressed gratitude and appreciation for Chair Anderson's time and service on the Council and ongoing work to assist HSAC. Secretary Kierkiewicz said that like all counties, focus was on emergency response to COVID-19 and spending CARES Act monies. She noted climbing deaths suffered at the Yukio Okutsu Veterans Home and Mayor Harry Kim's recent efforts to stand up an Incident Command Center to better coordinate County, State, and other agency actions to respond to and mitigate the novel coronavirus. She said the Council recently passed an overhaul of the construction code and realigned the building, electrical, and plumbing permit process. She said the Council was also considering passage of a fiscal impact analysis for bills for ordinances.

County of Kaua'i - Council Member Chock also thanked Chair Anderson for his service and contributions. He shared that Kaua'i's county plans are near completion. He noted that work was underway to finish up a housing amendment and that the Council passed mixed use and residential code updates. He shared he was looking into an enabling ordinance that would require visitor parking fees at county parks. He said Kaua'i was looking at how to respond to the Oct. 15 re-opening date, including piloting some kind of testing program.



County of Maui - Treasurer King said Maui was providing a lot of COVID-19 response programming for business and residents. She said Maui was moving forward with the Persisus tracing application, but there was a need for more contact tracers. She said Maui voters are contemplating seven charter amendments. She noted a climate change drawdown effort to plant 10,000 trees next fiscal year.

Council Member Paltin discussed ongoing efforts to close/address loopholes in Maui's STVR ordinances. She said Maui has the most legal STVRs of all counties and was working to prevent stacked zoning as well as create more long-term residential housing. She said work was underway to increase tracing and testing on Maui, and that council members have given input, which the Mayor takes under advisement. She said it was difficult to keep track of who is doing what.

President Manahan noted that all counties and residents are still struggling.

Motion by Treasurer King, second by Council Member Chock to file the County's Reports. The motion to approve carried unanimously.

C. National Association of Counties (NACo) Report

There was no report at this time.

D. Western Interstate Region (WIR) Report

Treasurer King shared she attends WIR meetings with Council Member Tim Richards. She said there are good presentations from other jurisdictions of how they are spending CARES money and they have dashboards to show progress. She said Maui is not so efficient. She talked about PILT money (Payment In Lieu of Taxes) and how Maui and Hawai'i counties get these monies. She said she wanted this put in federal budget on a permanent basis, but that our congressional delegation was not yet fully onboard.

Secretary Kierkiewicz asked if Ms. Cruz could take on obtaining progress reports from NACo reps to be shared at EC meetings. President Manahan agreed. Ms. Cruz noted she would work to do this. Treasurer King said she could provide the EC with a copy of the report that is filed at WIR meetings.

A motion to file the NACo and WIR reports was made by Council Member Chock, with a second by Secretary Kierkiewicz. The motion carried unanimously.



V. NEW BUSINESS

- A. Overview of 2020 HSAC Legislative Package from Jon Okudara
See final report (attached).
- B. County Sustainability Coordinators Network and Legislative Priorities Presentation by Josh Stanbro
See presentation deck (attached).
- C. 2021 HSAC Legislative Package Proposal Submittals from Kaua'i County
Council Member Chock said Kaua'i is still interested in pursuing legislation around an AV task force, getting U-Drives to pay their fair share of fees, and to collect back fees/penalties for new registrations.
- D. 2021 HSAC Legislative Package Proposal Submittals from Maui County
Treasurer King as for clarification of the legislative package process. Ms. Watanabe noted that the bylaws don't mandate how this should be done - just that package needs to be approved by HSAC and the counties. She said that if a county would like for something to be a council proposal, then the county must pass a resolution, but that individual council members could send things directly to HSAC for consideration and inclusion in the legislative package.
- Treasurer King said Maui's proposals were approved by Maui Council. Proposals include increase percentage of liquor fines funding going to liquor-related education programs as well as alcohol treatment programs; supporting a single payer healthcare system; authorization of counties to regulate rental vehicle companies and have a cap on how many are allowed; extension of GET surcharge; update Sunshine Law to include conducting virtual meetings.
- E. 2021 HSAC Legislative Package Proposal Submittals from Hawai'i County
Secretary Kierkiewicz shared given the State's dire financial situation, Hawai'i County wanted to explore what was doable and connect with Finance Chair Sylvia Luke and Ways & Means Chair Donovan Dela Cruz. She noted it was critical for HSAC to keep an open mind and be realistic about what can be achieved. Mr. Okudara appreciated the approach and noted it would be helpful if the money committee chairs could provide parameters for HSAC to work in, as the focus for the upcoming session would be money and the lack thereof.
- F. 2021 HSAC Legislative Package Proposal Submittals from City & County of Honolulu
President Manahan shared Honolulu would like to address regulation of vaping, the introduced Trish La Chica, Policy and Advocacy Chair of the Hawai'i Public Health Institute to make a presentation on the tobacco policy landscape (see attached presentation deck).

President Manahan stated the deadline to consider proposals to include in the 2021 HSAC



Legislative Package would be the next EC meeting (Oct. 26, 2020).

G. Granting Ms. Linae Cruz access as the Master Admin for Quickbooks
This matter was deferred to the October 2020 EC meeting.

H. Discuss vision and venue of the 2021 HSAC Annual Conference
Secretary Kierkiewicz said Hawai'i County is happy to host the next conference since 2020 could not happen due to COVID. She shared an in-person conference is preferred but not at the risk of public health and safety, and that should in-person not be possible - the Hawai'i County would shift to hosting a virtual event.

Treasurer King appreciated the time and energy being put into planning the 2021 conference and shared she attended virtual conferences that turned out to be quite good. She noted that her husband was a featured speaker for a biofuels conference and that he needed to send in a pre-recorded presentation, which she thought was a good idea as it prevented people from going over their allotted time.

Secretary Kierkiewicz noted the Hawai'i Energy Conference being done virtually and being successful, and appreciated Treasurer King's suggestion as a way to keep the virtual event on track and on time. Secretary Kierkiewicz said the county would work closely with Ms. Cruz to discuss ideas and begin planning efforts.

I. Discuss concept of hosting featured speaker at Executive Committee meetings
Secretary Kierkiewicz asked if at the beginning of each meeting some time could be dedicated to hosting a speaker in a hot topic area in an effort to foster greater understanding and dialogue around issues impacting the islands. She suggested the counties could take turns securing a speaker.

Treasurer King agreed with this concept, and noted that this was something HSAC did in the past and was for reinstating this. Secretary Kierkiewicz said it would be great to work with Ms. Cruz to identify a schedule and work out logistics.

J. Joey Manahan to serve as NACo Representative
Motion by Secretary Kierkiewicz, second by Council Member Chock to have President Manahan replace Chair Emeritus Ikaika Anderson as representative to the NACo board. The motion carried unanimously. President Manahan shared the counties needed to pass resolutions to formalize the appointment and that C&C would send letters to Council Chairs requesting to take action.



VI. ANNOUNCEMENTS

A. Scheduling the next Executive Committee meeting

The Executive Committee will next meet virtually on Monday, October 26, 2020 at 10:30a.m.

B. Other announcements

There are no announcements at this time.

VII. ADJOURNMENT

Secretary Kierkiewicz motioned to adjourn the meeting, with a second by Council Member Chock. The motion carried unanimously. President Manahan adjourned the meeting at 1:01p.m.

A handwritten signature in black ink, appearing to read "Ashley L. Kierkiewicz", written over a horizontal line.

Council Member Ashley L. Kierkiewicz
Secretary, Hawai'i State Association of Counties